



Job Summary- School Age Group Leader

The Roudenbush Community Center in Westford, MA is looking for a Group for our After School Program.

Candidates must be punctual, enthusiastic and flexible. Group Leaders are responsible for the overall development, nurturing and implementation of a well-balanced program for those children under their supervision.

Responsibilities:

- Individuals should be sensitive to the feelings and needs of others,
- Be able to relate well with children and parents, have a caring and friendly personality, and an ability to meet the children's social, physical and emotional needs.
- Must be able to maintain a safe, clean, and appropriate environment daily.
- Partnering and ongoing communication with parents
- Working effectively with other teachers in the classroom.
- Implementing an appropriate age-appropriate curriculum

Qualifications:

- A love for children and a strong desire to make a difference every day.
- Individuals must be at least 18 years of age to be a group leader, have at least one year's experience working with school age children in a licensed care facility, and a High School Diploma or GED.
- CPR & First Aid Certified
- Clean Background Record Check
- Available Monday- Friday 3-6pm (Opportunity for additional hours on school vacation weeks, professional development days, snow days, and summer)
- Reliable Transportation

Working Conditions:

- Require the physical ability to sit, stand, run, play, etc. for long periods of time. May be required to lift small loads